KIRTLINGTON PARISH COUNCIL MEETING

Tel: 07447 772657. E Mail: kirtlingtonclerk@gmail.com

To members of the council:

You are hereby summoned to attend a meeting of Kirtlington Parish Council on 21st July 2026 to be held at **7pm** at St Mary's Church for the purpose of transacting the following business:

Joanne Broughton, Clerk to the Parish Council
Public and press are welcome to attend.

AGENDA

1. To note apologies for absence.
2. Co-option to fill councillor vacancy.
3. Variation of order of business.
4. Declaration of interest in items on the agenda (if any)*
5. Update from County and District Councillors (if in attendance).

MINUTES

6. To receive and approve the minutes of the Parish Council Meeting on 30th June 2026 and sign as a true record.

PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

PLANNING

8. To note planning application comments/consider new planning applications and appeals (list below).

FINANCE

9. To agree payments in accordance with the budget (list below).
    - 9.1 To consider the budget against actual for 25/26.
    - 9.2 To consider the year end bank reconciliation for 25/26.
    - 9.3 To receive and note: Annual Internal Audit Report 25/26.
    - 9.4 To agree and sign: Section 1 Annual Governance Statement 25/26.
    - 9.5 To receive and sign: Section 2 Accounting Statements 25/26.
    - 9.6 To note: The dates for the Exercise of Public Rights notice.

REGULAR ITEMS/REPORTS

10. To receive Allotments, Community Orchard and Gravel Pit Field update and consider resolution requests, if any.
11. To receive road safety and traffic calming update and to consider resolution requests, if any.
12. To receive Village Hall Management Committee (KVHMC) update and to consider resolution requests, if any.
13. To receive Sports Field update including liaison with volunteer groundsmen and to consider resolution requests, if any.
14. To receive update from rewilding area and consider resolutions, if any.
15. To receive Roman Close and Sports Field play areas update and to consider resolution requests, if any.
16. To receive Mid-Cherwell Neighbourhood Plan update and to consider resolution requests, if any.
17. To receive website, Facebook and Village News update and to consider resolution requests, if any.
18. To consider correspondence received that requires action and consider resolution requests, if any (list below).
19. To report on essential village matters (items received after agenda was set).

NEW ITEMS

20. To receive and adopt the Use of Hazardous Chemicals policy.

NEW PLANNING APPLICATIONS:

26/01606/TCA Deadline 28th July	T1 Cherry Tree – cut back 3-4 metres to boundary of neighbouring property. Red Rose Cottage, Troy Lane.

UPDATE ON PREVIOUS PLANNING APPLICATIONS:

26/01092/F - The Forge North Green – Application withdrawn.

PAYMENTS FOR THIS MEETING:

Joanne Broughton	July salary	£1,097.32
Joanne Broughton	July expenses	£32.00
Ady Podbery	Grass cutting 4/6, 17/6 & 25/6 - **PAID**	£385.20
Moore	External Audit Fee - **PAID**	£312.00
Safeguard	Annual maintenance fee - **PAID**	£114.00
Helen Macbeth	Rewilding expenses - **PAID**	£42.78

CORRESPONDENCE:

- Email from Chair of Stoke Lyne Parish Council requesting crowd funding against warehouses at J10 of the M40.
- Email from resident regarding broken timber signpost on South Green.

*If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.